CONVENIENT

DENTAL SPECIALISTS

NEW PATIENT FORM

Patient's Name _____ Soc Sec # _____

Last Name *First Name* *M.I.*

Address _____

City _____ State _____ Zip _____

Mobile Phone # _____ Other Phone # _____

Email _____

Sex ☐ M ☐ F Date of Birth _____

Employer _____ Occupation _____

Emergency Contact Name & Number _____

PRIMARY INSURANCE COVERAGE

Primary Subscriber _____

Last Name *First Name* *M.I.*

Relation to Patient _____ Date of Birth _____ Soc Sec # _____

Phone # _____ Address (If different from patient)_____

City _____ State _____ Zip _____

Email _____

Primary Subscriber Employer _____ Occupation _____

Insurance Company _____ Phone # _____

Group # _____ Subscriber/Member ID # _____

SUPPLEMENTAL INSURANCE COVERAGE

Primary Subscriber _____

Last Name *First Name* *M.I.*

Relation to Patient _____ Date of Birth _____ Soc Sec # _____

Phone # _____ Address (If different from patient)_____

City _____ State _____ Zip _____

Email _____

Primary Subscriber Employer _____ Occupation _____

Insurance Company _____ Phone # _____

Group # _____ Subscriber/Member ID # _____

ADDITIONAL CONCERNS

Are you interested in any of the following:

Options for:

☐ Missing teeth (including implants and dentures) ☐ TMJ Issues (teeth grinding/clenching) ☐ Sleep Apnea

Cosmetic procedures such as:

☐ Braces (straightening my teeth) ☐ Veneers ☐ Whitening ☐ Botox/Dermal Fillers

***Required Fields

MEDICAL HISTORY

Are you under a physician's care now? ☐ Y ☐ N If yes: _____

Have you ever been hospitalized or had a major operation? ☐ Y ☐ N If yes: _____

Have you ever had a serious head or neck injury? ☐ Y ☐ N If yes: _____

Are you taking any medications, pills, or drugs? ☐ Y ☐ N If yes: _____

_____

_____

Do you use controlled substances? ☐ Y ☐ N If yes: _____

Are you taking blood thinners e.g. Warfarin, Coumadin, or Xarelto? ☐ Y ☐ N If yes: _____

Have you ever taken Fosamax, Boniva, Actonel or
any other medications containing bisphosphonates? ☐ Y ☐ N If yes: _____

Do you use tobacco? ☐ Y ☐ N

Do you have any artificial joints? ☐ Y ☐ N

Do you have or are you being treated for High Blood Pressure? ☐ Y ☐ N

Women: Are you…

☐ Pregnant/Trying to get pregnant? If yes, due date _____ ☐ Nursing ☐ Taking oral contraceptives?

Are you allergic to any of the following?

☐ Acrylic ☐ Aspirin ☐ Codeine ☐ Hydrocodone/Oxycodone ☐ Latex ☐ Local Anesthetics ☐ Metal ☐ Penicillin ☐ Sulfa Drugs

Other allergy? ☐ Y ☐ N If yes: _____

Check whether you have or have had any of the following:

☐ AIDS/HIV Positive	☐ Circulatory Problems	☐ Hepatitis	☐ Respiratory Disease
☐ Anaphylaxis	☐ COPD	☐ Herpes/Cold Sores	☐ Rheumatic/Scarlet Fever
☐ Anemia	☐ Cortisone Treatments	☐ Jaw Pain	☐ Shingles
☐ Arthritis, Rheumatism	☐ Diabetes	☐ Kidney Disease	☐ Shortness of Breath
☐ Artificial Heart Valve	☐ Epilepsy	☐ Leukemia	☐ Skin Rash
☐ Asthma	☐ Fainting	☐ Liver Disease	☐ Spina Bifida
☐ Atopic (Allergy prone)	☐ Food Allergy	☐ Mitral Valve Prolapse	☐ Stroke
☐ Back Problems	☐ Glaucoma	☐ Nervous System Disorders	☐ Thyroid Disease
☐ Blood Disease	☐ Headaches	☐ Pacemaker	☐ Tonsillitis
☐ Cancer	☐ Heart Murmur	☐ Psychiatric Care	☐ Tuberculosis
☐ Chemotherapy	☐ Heart Problems: *Describe*_____	☐ Radiation Treatment	☐ Ulcer/Colitis
☐ Chronic Pain Management	☐ Hemophilia/Abnormal Bleeding	☐ Rapid Weight Gain/Loss	

Other/Comments:

AUTHORIZATION

I have reviewed the information on this questionnaire, and it is accurate to the best of my knowledge. I understand that this information will be used by the dentist/hygienist to help determine appropriate and healthful dental treatment. If there is any change in my medical status, I will inform the dentist/hygienist.

_____ _____

Patient/Guardian's Signature Date

HIPAA CONSENT

RECORDS RELEASE

Records will be released to doctors we have referred you to at no charge; however, if you are requesting your records be transferred to another dentist for any other purpose, there may be a $35 charge. You will also need to sign a records release form. These forms are available through us or another dental provider.

Initials _____

PRIVACY PRACTICES

Convenient Dental Specialists (CDS) Notice of Privacy Practices is posted in the office waiting room and on our website. Hard copies are also available for all patients. In accordance with the HIPAA Privacy act, all patients are required to acknowledge receipt of the Notice of Privacy Policies.

Initials _____

ACKNOWLEDGEMENT

By signing this form, I acknowledge receipt of Convenient Dental Specialists Office Policies and Notice of Privacy Practices. I understand that the Notice of Privacy Practices contains information on the uses and disclosures of any personal health information, and I have been given the opportunity to review the Notice. I understand that the terms of the Notice may change and that I will be given a revised notice if changes occur. I understand that I may request restrictions on the uses and disclosures of information for the purpose of treatment, payment, or dental care operations. I understand that Convenient Dental Specialists is not required to agree to such requests, but that if they do agree, those restrictions are binding on CDS.

Initials _____

CONSENT

I authorize Convenient Dental Specialists dentists and hygienists to examine, take radiographs, study models, photographs, and/or any other diagnostic aids deemed appropriate and necessary, and perform treatment and therapy that may be indicated in connection with my (or my child's) dental care. I also understand that the use of anesthetic agents embodies certain medical risks.

Initials _____

SCHEDULING

I authorize Convenient Dental Specialists to leave a voicemail, send an email, and/or send a text message to the phone/email provided on the New Patient Form for the purpose of appointment scheduling and reminders.

Initials _____

AGREEMENT TO PAY FOR TREATMENT

I understand that I am responsible for payment of all dental services provided in this office (whether or not insurance or third party payer is involved) and that payment is due at the time services are rendered. If I do not pay the entire balance, or if insurance is unpaid after 60 days, a billing charge, or interest will be added to my account. The billing charge will accrue at the rate of 1.5% per month, which is an annual percentage rate of 18% (or a minimum charge of $5.00). In case of default of payment, I agree to pay any and all costs in collecting this account, including but not limited to reasonable attorney's fees and court costs. I also understand the office policy is to require a minimum of one business day notice for all cancelled/rescheduled appointments. If this is not possible, a fee of $40.00 that is not reimbursable by insurance may be charged to my account.

_____ _____

Patient/Guardian's Signature Date

INSURANCE

As a courtesy to our patients, we will prepare and submit your insurance forms for reimbursement. We cannot obtain payment, however unless you provide us with all of the necessary information as requested above. Additionally, please understand that your insurance is a contract between you/your employer and the insurance company. We cannot in any way guarantee benefits or payment from your carrier, nor can we know the specifics of every individual plan. It is your responsibility to know the terms and limitations of your insurance plan.

Please read and understand that by signing, you are agreeing to the following:

- I authorize my insurance to pay the doctor directly all insurance benefits otherwise payable to me.
- I authorize the doctor to release any information including, but not limited to, records of treatment, or examination, person identification, x-rays, medical history, etc. to my insurance company as requested.
- Any estimates given with regard to treatment fees are only rough estimates based on limited information we have about your plan.

_____ _____

Patient/Guardian's Signature Date